

Parish/Town Council Diamond Jubilee/Olympics 2012 Project Application Form -Tidworth Area Board

1. What is/are the project(s)?

Diamond Jubilee celebration evening on Coronation Day (June 2nd) for the whole parish, held on the parish recreation ground. Live music, BBQ and street-party style food, games, bar and general fun.

Also, Olympic music gig for the younger and young at heart people in the parish on 20th July to mark the start of Olympic preliminaries week. Live music on the parish recreation ground, food and soft drinks.

2. Where is/are the project(s) taking place? (name of Parish)

On the Collingbourne Ducis Parish Council's recreation ground, Chick's Lane, Collingbourne Ducis, SN8 3UH

3. When will the project(s) take place?

Diamond Jubilee – from 4pm until 11.30pm on 2nd June 2012
Olympic gig – from 7pm until 10.45pm on 20th July 2012

4. Please outline:

- **Community benefits**
- **Community groups/other partners involved**
- **Number and ages of intended beneficiaries**

Both events aim to be ambitiously large scale for a parish of this size. They are intended to bring the whole parish community together irrespective of age, race, gender, economic status or disability to join in with national celebrations across the U.K marking the landmark national occasions of Queen Elizabeth II 's 50 years on the throne and the privilege for the country of hosting the Olympic Games.

To date, the following organisations have indicated they want to be involved: Collingbourne Ducis parish council, St. Andrew's parish church, Collingbourne School PTA, Dragonflies pre-school, the Scout group, Brownies, the Village Hall Trust, Collingbourne WI and the Tipple Inn pub. Other clubs, businesses and societies will be approached to become involved as planning progresses.

The Diamond Jubilee is intended to be very much a family and community event for all ages and the whole parish population of about 1,000 people. The current plan is to start the event mid-afternoon, have two music group of differing styles (Caribbean steel band + pub-style group) plus BBQ and street-party style food, games, bar and general fun, finishing late evening.

The Olympic gig is aimed more at ages from teenage to young adults – in total about 200 people. This will start early evening with live rock and pop classics, simple food and soft drinks, finishing late evening.

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5. What is/are the desired outcome/s of this/these project(s)?

The events are intended to bring together the whole community in celebration. They should engender a feeling of national pride, neighbourliness and well-being and, hopefully, overcome some of the perceived issues that make many folk feel less safe in the community. And, of course, they should also be great fun for all involved and enjoyed by all.

At the same time, one desirable outcome will be for the events to create sufficient community impetus to hold similar events on an occasional but regular pattern as fun for all but with a serious emphasis on community and family.

6. Who will Project Manage this/these project(s)?

Collingbourne Ducis Parish Council will be responsible for overall management, with the clubs and societies taking part having delegated responsibility for their own activities.

7. Please confirm costs and provide quotes where applicable

Live music bands	£1,000	Commemorative mugs for parish children	£275
Temporary Event Notice	£21	Event insurance	£300
P.A system hire	£150	Hire of tables, chairs etc	£200
Hire of Village Hall & use of Toilets	£125		
Bouncy Castle – self-financing (see below)		BBQ and Bar – self-financing (see below)	

8. Additional information in support of the project(s), including other sources of funding applied for/received and Town/Parish Council contribution.

It is difficult to charge for admission to the recreation ground and a commercially realistic charge would in any case be contrary to the spirit of the occasions. However, the possibility of a small charge of, say 50 pence or £1, to offset against costs will be investigated. The Parish Council will make a total cash contribution to both events of £350. The music costs above are based on a mixture of competitive quotes and hard experience from past events.

For the Diamond Jubilee:

Experience from events recently run by the parish church suggest that the bar should make sufficient profit to contribute about £125 towards the event. Similarly, the BBQ should contribute about another £75 and the Bouncy Castle about £50. Total estimated contribution £300.

The Scout Group will provide tentage for the musicians and site control plus 9 metre square marquee for wet weather – estimated equivalent contribution for match funding purposes £300.

St. Andrews parish church will provide a 9 metre x 15 metre tent for the bar and BBQ - estimated equivalent contribution for match funding purposes £350. They will also provide the bar itself.

The Bar will be mainly beer, wine and cider based, with soft drinks. There will be no spirits. The bar staff will be volunteers for the evening - estimated equivalent contribution for match funding purposes £120.

The BBQ will provide hot food to supplement street party style food for those that prefer it. The BBQ staff will be volunteers for the evening - estimated equivalent contribution for match funding purposes £120.

The Parish Council will provide the recreation ground and electricity supply free of charge for the evening - estimated equivalent contribution for match funding purposes £60. They will also supply volunteer stewards and litter pickers - estimated equivalent contribution for match funding purposes £150.

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For the Olympics gig.

The Scout Group will provide tentage for the musicians and site control – estimated equivalent contribution for match funding purposes £125

St. Andrews parish church will provide a 9 metre x 15 metre tent for the soft drinks bar and wet weather cover - estimated equivalent contribution for match funding purposes £350.

The Bar will probably be soft drinks only and sell some party style food. It should be self-financing but is not expected to make a significant profit. The bar staff will be volunteers for the evening - estimated equivalent contribution for match funding purposes £120.

The Parish Council will provide the recreation ground and electricity supply free of charge for the evening - estimated equivalent contribution for match funding purposes £60. They will also supply volunteer stewards and litter pickers - estimated equivalent contribution for match funding purposes £150.

<u>Income summary:</u>	<u>Jubilee</u>		<u>Olympics</u>
Entrance contributions	£300	Entrance contribution	£150
Bar contribution	£125	Parish Council	£50
BBQ contribution	£75		
Bouncy Castle contribution	£70		
Parish Council	£300		

Match funding summary

Scouts marquee, tentage	£300	Scouts tentage	£125
St. Andrew's beer tent	£350	St. Andrew's soft drinks bar tent	£350
Bar staff volunteers	£120	Bar staff volunteers	£120
BBQ staff volunteers	£120		
P.C electricity and ground	£60	P.C electricity and ground	£60
Stewards and litter volunteers	£150	Stewards and litter volunteers	£150

Total grant requested from Tidworth Area Board - £1,000

Other supporting Information

Over the past couple of years, St. Andrew's Parish Church, the Village Hall Trust and the school have run a number of similar but much smaller scale events on or around the parish recreation ground and these have been successful community events. The renown Ducis and Everleigh Village Show draws from the ecclesiastical rather than the civil parish, but is held at the same venue and much of the experience from that is embedded in both civil parishes. Ducis parish has not held celebrations on the scale envisaged for the Diamond Jubilee for many years, however the community has gained considerable experience from these smaller recent events and from the DEV Show and has the resources in terms of people and venue to be successful.

Signed



Michael E. Cox

Chairman of Collingbourne Ducis Parish Council

Date 22 November 2011